

# Project Meeting No. 5

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Online Meeting No. 2

18<sup>th</sup> of February 2021

## Participants

Coordinators and Erasmus team members of each school

## Mobility Tool

- The tool has to be updated
  - o Response on cancelled LTTA Cyprus in Google Drive:
  - o <https://docs.google.com/document/d/1sCcCNY---VGxHJINvx0sliLRbDl4yxVGUKfqfblDTCI/edit?usp=sharing>
    - Portugal's group needs to be deleted
    - Christina will recreate LTTA according to NA's response
  - o LTTAs without any costs (Finland 05/2020; Portugal 05/2020) will have no groups
- Form to update "other project activities" is in Google Drive
  - o [https://drive.google.com/drive/folders/141KwQkKuHj4MA\\_iUMjVxAC615ZJZBnSF?usp=sharing](https://drive.google.com/drive/folders/141KwQkKuHj4MA_iUMjVxAC615ZJZBnSF?usp=sharing)
  - o You need to make a copy and reupload it into your schools folder or send it to Christina
- Updates need to be sent to Fortunato as well (or to Angela)

## Website

[www.smartuperasmus.it](http://www.smartuperasmus.it)

- Fortunato is taking care of the website
- **films or short clips should be uploaded on Youtube and the link is to be send to Fortunato**
- If something needs to be updated or added the file should be send to Fortunato  
[prof.fortunato.calabro@gmail.com](mailto:prof.fortunato.calabro@gmail.com)
- Please state in which sections it should be put (e.g., Germany>Activities>pictures)

## Tutorials

The tutorials are completed and you can see them in Google Drive

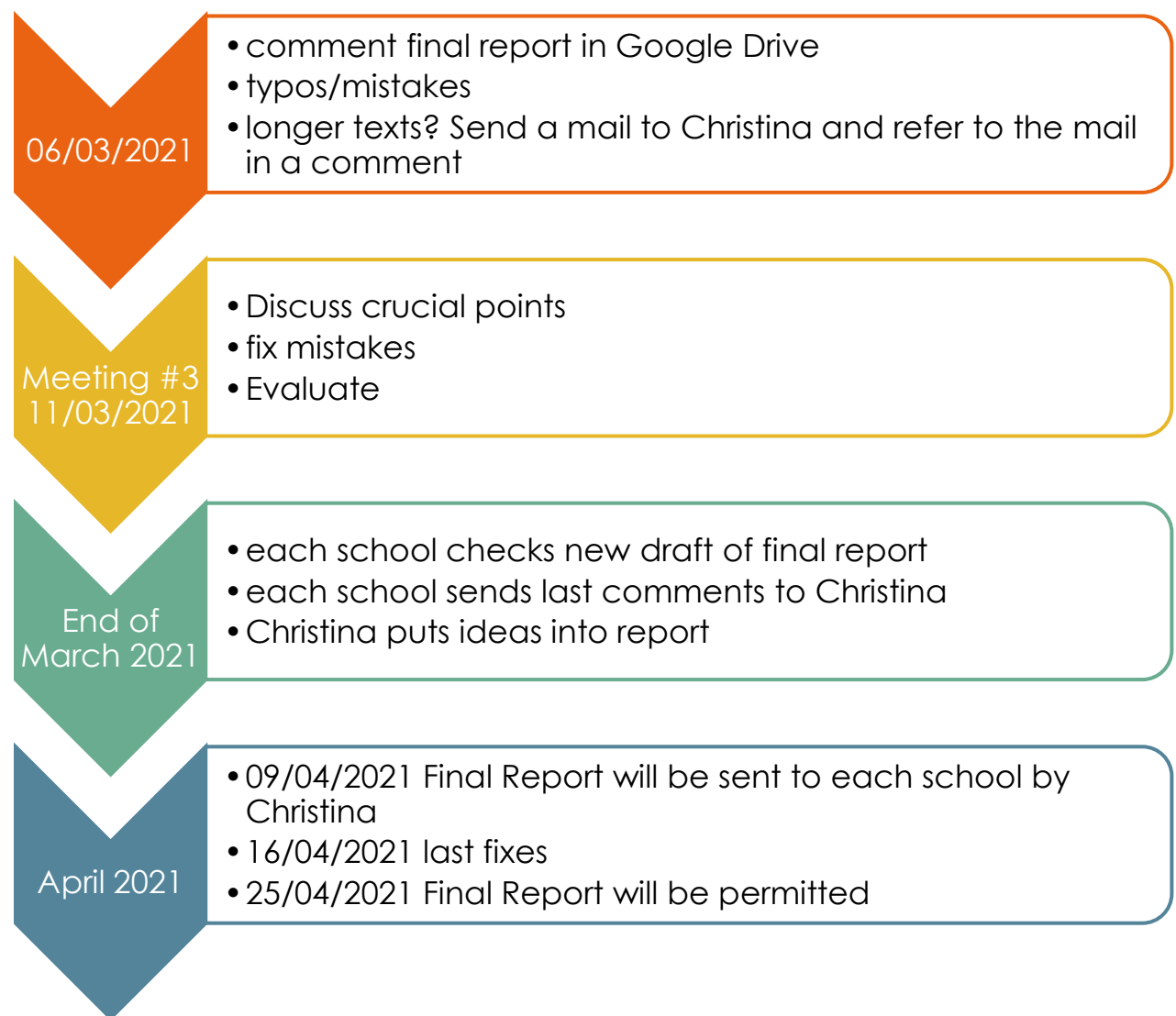
<https://drive.google.com/drive/folders/1zcZ1iLRtJ0seQT2Q3iZX1lo7gWYeh2-n?usp=sharing>

- Italy is missing – Text will be sent till the end of February
- Posters can be used to inform about the project
- Every partner has to have a look at the poster/tutorial and tell Christina if it is ready to be published

## Final Report

- Final Report is due at the end of April 2021
- Draft is uploaded to Google Drive  
<https://drive.google.com/drive/folders/1RsKhrb91y2y3IT2-F80VqJQ6eQGGQhBR?usp=sharing>
  - Christina will add comments to the parts of the report that are difficult or not finished.
- You can also use the Google Form to work on the draft  
<https://forms.gle/6goGAUvBHUnPB9ieA>
- Team Santo Domingo will take part in a course on how to write the final report and share their information

## Schedule



Christina Mickisch, Bad Pyrmont 18.02.2021