

Project Meeting No. 4

Online Meeting No. 1

21st of January 2021

Participants

Coordinators and Erasmus team members of each school

Mobility Tool

- The tool has to be updated
- Christina will ask German NA if we should declare costs for cancelled meetings (Cyprus 02/2020, Finland 05/2020 and Portugal 05/2020)
 - o Email everyone when they responded
- Form to update "other project activities" is in Google Drive
 - o https://drive.google.com/drive/folders/141KwQkKuHj4MA_iUMjVxAC615ZJZBnSF?usp=sharing
 - o You need to make a copy and reupload it into your schools folder or send it to Christina
- Updates need to be sent to Fortunato as well (or to Angela)
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Website

www.smartuperasmus.it

- Fortunato is taking care of the website
- **films or short clips should be uploaded on Youtube and the link is to be send to Fortunato**
- If something needs to be updated or added the file should be send to Fortunato
prof.fortunato.calabro@gmail.com
- Please state in which sections it should be put (e.g., Germany>Activities>pictures)

Tutorials

The tutorials are completed and you can see them in Google Drive

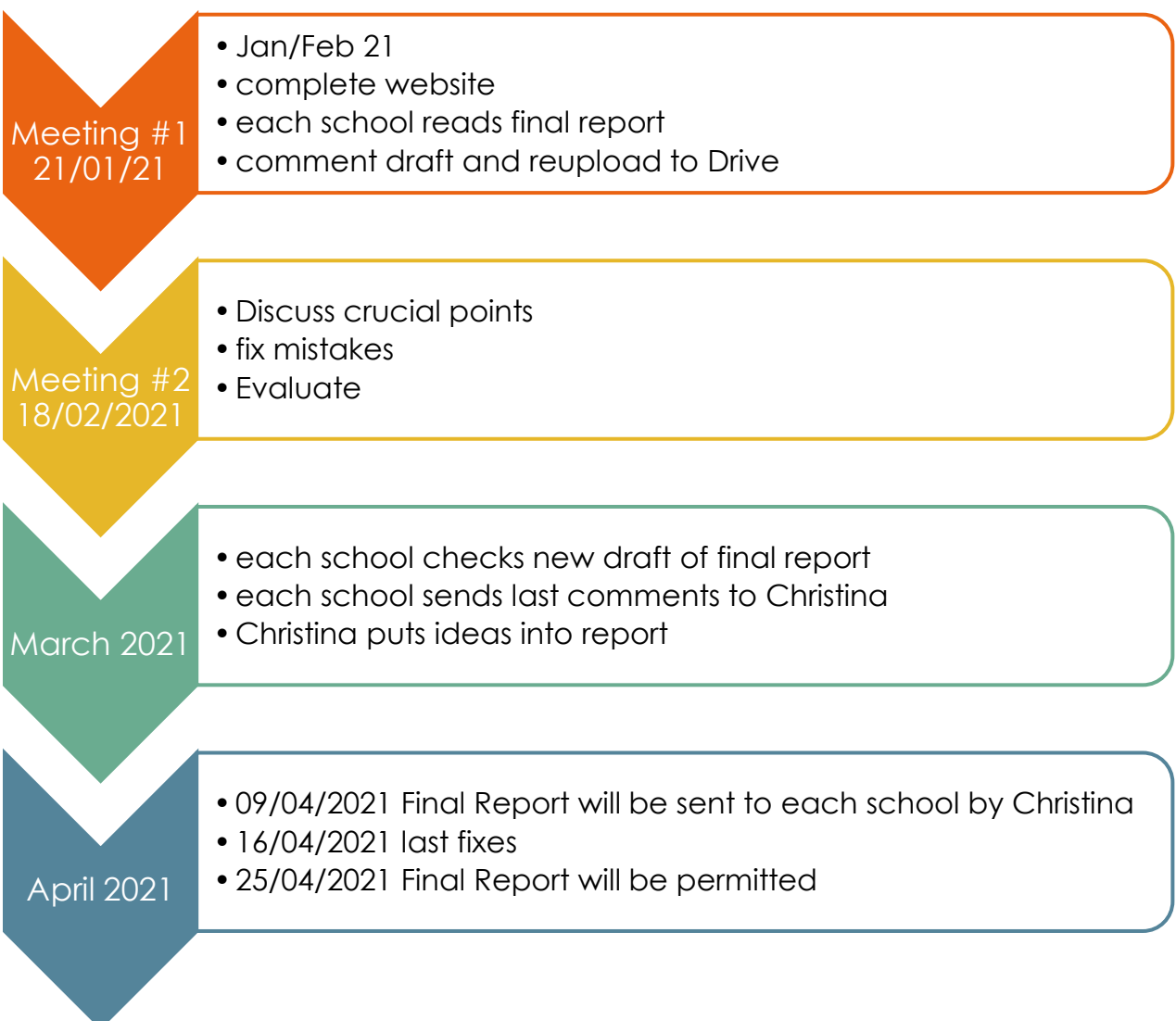
<https://drive.google.com/drive/folders/1zcZ1iLRtJ0seQT2Q3iZX1lo7gWYeh2-n?usp=sharing>

- Italy is missing – Christina is having a look at it
- Feel free to put them on your school's website
- Posters can be printed or linked as well
- All of the above is uploaded to the Erasmus+ Project Result Platform

Final Report

- Final Report is due at the end of April 2021
- Draft is uploaded to Google Drive
 - <https://drive.google.com/drive/folders/1RsKhrb91y2y3IT2-F80VqJQ6eQGGQhBR?usp=sharing>
 - o You can download it, make comments and reupload it, so Christina will have a look and work your ideas and input into the final report.
 - o Rename it, so that Christina knows where it comes from
 - Date_Country_NameOfTheFileThatAlreadyExists.pdf
 - o Christina will upload updated versions with date in front of the name so that you can see the progress
- You can also use the Google Form to work on the draft
 - <https://forms.gle/6goGAUvBHUnPB9ieA>

Schedule



Christina Mickisch, Bad Pyrmont 22.01.2021