

Detailed Project Schedule

„SmartUp Europe for an Optimistic Future“

This should be done continuously:

- use the website for contributions about project work, add documentation of work with students (short videos, photos...)
- Visit of organisations, institutions, companies and community facilities connected with your project work and report about it
- Operate various reporting and disseminating devices where- and whenever possible for the time to come (local newspapers, TV and radio stations...)
- Continue to work on project topics and design tutorials with supporting material; continues until about May

Reports should be sent to Fortunado (Italy) and Christina (Germany), because they need to be published on the project's website and uploaded into the mobility tool.

Please use the attached form for the mobility tool and send it to [Christina](#).

Detailed Schedule (copied from the final application and shortened)

ID	Date	Done by	Title	Description	Short reports sent to wenzel-christina@gmx.de?
C1	10/2018 (15.-19.10.)	Germany (all visiting)	Project Meeting 1 Emmerthal		
P1	10/2018	everyone	Kick-off	Kick-Off events at all partner schools, reports to staff meetings, students and parent representatives about start of the project start and first steps.	
P2	10/2018	everyone	Erasmus board	Set up an Erasmus Board at each school to communicate the activities at the schools, report about partners and give an overview of the ongoing process	
P3	10/2018	Italy	Website	Install website, publish descriptions of schools and location and deliver first insight into the focus of each partner	
P4	10/2018	everyone	Start of project work with students	Teachers and students organize the work for the first section until about February; activities are planned and carried out; material for the tutorials is collected and tested	x
P5	10/2018	everyone	Erasmus days	Erasmus weeks/days are arranged in all participating countries to introduce the partner countries and schools and the focus they are working on; if it is a week schools could e.g.	x

				present one partner a day and where possible desirable to include the whole school	
P6	11/2018	everyone	Logo Design	Design project logo.	Just the designs
P7	12/2018	everyone	Design poll	Design a poll for the logos. Students are involved by giving their vote.	
P8	12/2018	everyone	Volunteering	Schools find opportunities for volunteering on the fields outlined in the project, especially in preparation for Christmas	x
P9	01/2019	everyone	Evaluation I	Comprehensive evaluation on the work carried out so far with interviews, questionnaires and reports	Prepare Presentation for meeting in February in Italy
C2	02/2019 (11.-15.02.)	Italy (visited by everyone)	Student Mobility 1 to Italy	Digitalisation in the EU and European schools	x
C3	03/2019 (25.-29.03.)	Portugal (visited by IT, CY, ES)	Student Mobility 2 to Portugal	Active citizenship in a diverse EU	x
P10	05/2019	everyone	European Day	European Day 9th May or around that day. Activities in all partner countries in cooperation with the local MEPs or the regional branches of the UEF. This is also meant to reach a wider public and transfer information and the objectives of the project. Staff and students or groups of students go to places outside school to present the achievements (town hall, market place, neighbouring schools...)	x
P11	05/2019	everyone	Tutorials 1	Exchange first draft of tutorials for testing at schools	Sent to everyone

C4	05/2019 (06.-10.05.)	Spain (visited by FI, IT, PS)	Student Mobility 3 to Spain	Assistance to disadvantaged population in particular refugees	x
C5	05/2019 (20.-24.05.)	Italy (all visiting)	Project Meeting 2 Italy	Evaluation of the first year	x
P12	06/2019	everyone with a school kitchen garden	Harvesting	Harvesting products from school's garden; collect experience with using them in the school kitchen	x
R1	07/2019	Christina	Report 1 out of 2	Interim report must be written. Therefore everything done should be well documented and sent to Christina and the website done by Fortunado (Italy)	x
P13	08/2019 (Beginning of school year)	everyone	2nd year	Start reorganizing work for the second year with the students	
C6	09/2019 (23.-27.09.)	Germany (visited by IT, FI, PS, CY)	Student Mobility 4 to Germany	Organic food and renewable energy	x
C7	10/2019 (14.-18.10.)	Cyprus (all visiting)	Project Meeting 3 Cyprus	A joint start into the second year.	x
C8	09/2019 (25.-29.11.)	Portugal (visited by FI & DE)	Student Mobility 5 to Portugal	Active citizenship in a diverse EU	x
P14	10/2019	everyone	Project Work	Working with tutorials, explore the local/regional situation, adjust tutorials and place emphasis on	x

				issues and potential in the surroundings of the community, the activity will continue until January/February 2020	
P15	12/2019	everyone	Volunteering	Schools find opportunities for volunteering on the fields outlined in the project, especially in preparation for Christmas	x
P16	02/2020	everyone	Tutorials II	Exchange about the past experiences with the tutorials, redesign parts of the models if required and provide ostensive material to support and help teachers with implementation	Sent to everyone
C9	03/2020 (23.-27.03.)	Cyprus (visited by DE, IT, PS)	Student Mobility 6 to Cyprus		x
C10	05/2020 (04.-08.05.)	Finland (visited by DE, ES, IT, PS)	Student Mobility 7 to Finland	Sport activities in a changing European Society	x
P17	05/2020	everyone		European Day 9th May or around that day similar activities as the year before, now with the final results of the project or parts of them	x
C11	05/2020 (25.-29.05.)	Portugal (all visiting)	Project Meeting 4 Portugal	Project evaluation and monitoring of objectives.	X
P18	06/2020	everyone	Tutorials III	Work on final version of tutorials, integrate ideas from partners and implement results from discussions during the LTTA for teachers in Portugal; prepare and attach visual help (video...) wherever appropriate and possible	

P19	06/2020	everyone	Tutorials IV	Release of final versions of tutorials	Sent to everyone
P20	06/2020	everyone	Farewell	Farewell events in the participating countries	x
P21	06/2020	everyone	Adjustment	Final work on website, adjusting contributions, reshape the design wherever necessary	x
R2	07/2020	Christina	Report 2 out of 2	Final report must be written. Therefore, everything done should be well documented and sent to Christina and the website done by Fortunado (Italy)	x
P22	08/2020	everyone	Follow-Up	Start with follow-up activities. Implement tutorials as a regular part of the classes of all schools involved; plan further exchanges to train and qualify more “student experts”; advance the tutorial according to requirements and further development	